

Minutes of the meeting of Barton Stacey Parish Council held at 19.30 pm on Tuesday 22<sup>nd</sup> June 2021 at Barton Stacey Village Hall.

Meeting opened at 19.30pm. Cllr Oliver-Bellasis opened the meeting. **Present:** Cllr V Oliver-Bellasis (Chairman), Cllr D Oliver (Vice-chair), Cllr C Coates, Cllr M Jackson. Cllr Bettle-Shaffer (arrived at 19.32). Cllr C Sherwood, Cllr L Prince **Also present:** The Clerk – Mrs Jo Gadney, Borough & County Councillor – Cllr David Drew. **Members of Public** – 1

**PUBLIC PARTICIPATION** For ten minutes residents are invited to address the Parish Council, make comment on items on the agenda or raise matters for consideration at a future meeting.

**23.17 Apologies** – Cllr J Govett, proposed and resolved to accept apologies

**23.18 Declarations of Interest** – none

**23.19 Minutes of the previous Meeting**

To approve the minutes of the full council meeting dated Tuesday 4<sup>th</sup> May 2021. Proposed and approved. Signed by Cllr Oliver-Bellasis.

**23.20 Councillor reports**

MJ commented on the new road surface on Roberts Road. The final sweep has been completed but to a very satisfactory standard. During this time the cars which regularly park at the end of West Road were not present. Update that the Chairman of Longparish PC wrote a letter of concern to Raymond Brown re the recent dust clouds. It transpires there had been user error by an inexperienced worker. Environmental Health are aware and carrying out checks. To include in the next WDN article that any issues seen at the site to be reported straight away to Environmental Health. Fortis also suggested it could have been Collards who were responsible for the dust issues, who are located next door. DO commented that parking has resumed at the bottom of Roberts Road for the fisherman. **Action** Clerk to get contact details of the Fly-Fishing Club and speak to them. CS mentioned the state of school path and loss of sight lines at the A30 junction at the end of Cocum Lane. **Action** Clerk to report this on the HCC portal. Also that she can't attend the VHC AGM in July – a replacement will need to be found. ABS – Bransbury pretty quiet. The rebuilding of the Barracks hasn't commenced yet. This will be her last meeting on the PC but will happily help finishing off the accessibility of the website and Resilience plan. VOB wanted to confirm plans for Mark Bailey's departure. His last service will be Sunday 25<sup>th</sup> July and at 4pm that afternoon a picnic tea will be taking place at The Old Plough for anyone who would like to attend. It goes without saying that his departure will leave a huge hole in the village and a huge thanks to him for his service for the last 13 years. (Cllr David Drew's report will take place once he has arrived as he was delayed at a previous meeting)

**23.21 Pavilion**

Update on progress of Pavilion working party including survey results & approve article for July edition of the West Dever News – The article has been circulated and it is a measured and open message re the direction for the replacement of the pavilion and should address any questions residents might have. Proposed and resolved article for WDN.

**23.22 Finance**

a) To receive and approve April/May monthly financial report - Proposed and approved for these invoices to be paid.

FINANCIAL STATEMENTS April/May 2021

<b>Treasurers Actual</b>	<b>In</b>	<b>Out</b>	<b>Balance</b>
Opening balance as at 5 April 2021			£14,145.18
Payments received April	£ 10,722.94		
Payments cleared during April		£6,690.19	

These minutes are a true representation of the meeting. Signed and Dated \_\_\_\_\_

**Total closing balance 3 May 2021** **£18,177.93**

**Business Instant Access Actual**

Opening balance as at 5 April 2021 £74,187.43

Payments received April £18.55

Payments cleared during April £64.94

**Total closing balance 3 May 2021** **£74,141.34**

**Treasurers Actual**

Opening balance as at 3 May 2021 £18,177.93

Payments received May £75

Payments cleared during May £1,698.31

**Total closing balance 1 June 2021** **£16,554.62**

**Business Instant Access Actual**

Opening balance as at 3 May 2021 £74,141.34

Payments received May £18.27

Payments cleared during May £0

**Total closing balance 1 June 2021** **£74,159.61**

**Invoices paid between meetings**

Clerk's salary less pension £661.44

Clerk's expenses £26.00

Clerk's admin costs £2.85

**Invoices yet to be paid**

Clerk's salary less pension £661.44

Clerk's expenses £26.00

Clerk's Admin costs £0

Greensmile Ltd inv 8845/ 8699 £1091.00

SLCC £58.80

HALC £192.00

Do the numbers Ltd £320.00

**Total** **£2,349.24**

**Total estimated balance available** **£88,364.99**

b) Discuss/review internal audit report and agree action plan following recommendations – 3 minor issues discussed. One set of minutes were missing, which have since been printed out and signed and placed in the file. The DPI form has been amended for Cllr Govett. It was noted by the internal auditor that the records were exemplary.

c) To receive for approval the Annual Governance and Accountability Return year ending 31<sup>st</sup> March 2021 i) Annual Governance Statement in Section 1 – Cllr Oliver-Bellasis read out all the statements and answered Yes to all questions 1-8 and n/a to question 9. Proposed and approved to sign off section 1. Cllr Oliver-Bellasis and the Clerk signed section 1 and the clerk will include the minute reference.

ii) Accounting statement in Section 2 – looked at and confirmed figures. Proposed and resolved to sign off section 2. Cllr Oliver-Bellasis and the Clerk signed section 2 and will include the minute reference.

d) Confirmation of dates for the period of the exercise of public rights commencing Thursday 1<sup>st</sup> July to Wednesday 11<sup>th</sup> August 2021. The clerk explained for new councillors about the exercise of public rights and confirmed the dates that this will take place.

e) Confirm/approve TSB online access for Cllr Oliver-Bellasis as per Financial Regulations. Approved and resolved for paperwork to be completed and signed by other TSB signatories for online access for Cllr Oliver-Bellasis to be able to view the bank accounts at any time.

**23.23 Parish matters**

a) Confirm/approve noticeboard for allotments. The allotment holders would like to put a noticeboard just inside the entrance (off the area of grass which is cut) The cost of this would be £20. Approved and

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resolved to go ahead with this.

b) Discuss/agree plan of action for debris falling from wall on Gravel Lane – Clerk showed picture of render having fallen off the wall. A resident is concerned about the state of the wall. The slates were recently fixed on the top of the wall. Are there any grants from TVBC or HCC available to help financially towards the upkeep of a cob wall? The wall isn't listed but is on the edge of the conservation area. PC don't have any powers to enforce that work is completed. Agreed for clerk to write to owners to thank them for sorting out the slates, but once vegetation has died down to remove the debris that has fallen onto Gravel Lane and if they need volunteers the clerk could help find some.

c) Discuss/agree a village sign showing car park, playground, muga to encourage use – Clerk showed a similar sign in another parish. Only place the sign could go is on parish owned land. Agreed that this was not good use of parish precept and not to look into it further.

d) Discuss water issues in Bransbury following heavy rain – Cllr B-S confirmed that she had heard from a few residents about these issues, but who cope with it. Not all residents in Bransbury suffer from the problems. Proposed and resolved to not take the issues any further as the Water Company are aware of the issues.

e) Discuss/agree request from resident to use the MUGA for roller-skating at quiet times and use of skateboards/bikes/wheels which is currently not allowed. The PC currently don't allow any wheels on the MUGA. Concerns were raised regarding damage to the surface and insurance issues. Proposed and agreed to not give permission, but maybe offer use of a private tennis court in the parish for their use. **Action** Clerk to speak to resident. To seek advice from HALC and the contractor who installed the MUGA about the surface and whether wheels would ruin it. With regards to skateboards/bikes/wheels in the playground there was a recent incident where a small child was knocked down by a person on a bike. **Action** Clerk to include a reminder in the next WDN article about no wheels in the playground.

f) Discuss/agree selling preserves/plants at the library/coffee morning sessions – Discussed the ability to "sell" items at this session and concerns of health and safety. It was agreed that the VHMC be asked about whether this would be possible as the owners of the hall. Items would need to be taken and removed for each session.

g) Discuss/agree action following recent incident of bench on recreation ground being destroyed – Clerk reported it to the Police and has a crime number but without any solid evidence of the culprit it can't be taken any further. The bench has now been replaced and many thanks to Robin Hoare for the memorial bench he has placed here, which looks lovely.

h) Discuss/agree quotes to replace the Village Hall defib battery (expires July 21) – clerk has found the cheapest quote as £230 plus VAT. The ring-fenced funds currently stand at £386. Approved and resolved to purchase the cheapest battery as quoted above.

### **23.24 Planning Applications**

a) To receive delegated planning committee decisions in respect of planning applications received since last meeting. Just one application 21/01480/FULLN – redevelopment of garage to include one and a half storey extension - Winchester Auto Barn Hill Farm Garage Andover Road Sutton Scotney Winchester Hampshire SO21 3NS. Previous application was submitted and given permission back in 2018. The current entrance/exit onto the A30 will be removed and this will be off the road to Wherwell. The committee supported the application.

b) Discuss/agree application 21/01722/FULLN – single storey rear extension at 12 Ringbourne Copse, Barton Stacey. A fairly standard application. Proposed and resolved a neutral decision

c) Discuss/agree application 21/01554/FULLN – solar array of 16 panels on two frames of panels positioned in the garden against a hedge at 9 Pheasant Close, Barton Stacey. No issues with this and it supports the Zero Waste Initiative. Cllr David Drew arrives.

### **23.25 Councillor reports (conti)**

Cllr David Drew County Council and District Council reports – TVBC -Firstly congratulations to Cllr Oliver-Bellasis for her recent election as Chairman of the PC. A fly-tipper has been put behind bars for 8 months for continued fly-tipping. Riverside Park is now open. DD attended the flag raising for Armed Forces Day. New Mayor of TVBC been voted in – Cllr Mark Cooper (Romsey Town) HCC – DD gave a quick run down of what HCC are in charge of. Household waste and recycling centres won't be accepting glass from 1 July due to the numerous glass collection areas throughout the area. The application at Raymond Brown site will be going to the Regulatory committee in September or

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October. DD has made the BSPC and Longparish PC objections clear. DD will look into grants for the maintenance of cob walls. Cllr Sherwood asked if the junction of Cocum Lane/A30 sight line to be cut. **Action** Clerk to report this on HCC portal. Cllr Oliver-Bellasis congratulated DD on his recent HCC appointment.

### **23.26 Resilience Plan**

Update on progress. Cllr Oliver-Bellasis and Coates recently met Mr Stangroom to discuss whether the school would be able to offer their building in case of a large emergency to offer shelter. He will speak to the Board of Governors. Cllr Bettle-Shaffer has kindly put together an electronic version of the questionnaire which needs to be thoroughly tested. Suggested that all councillors get sent this questionnaire to try to break it! To be completed by the July meeting. A paper copy will be available for those not on the internet. Cllr Jackson asked about how it will be kept current with people leaving the village and new arrivals. An annual update can be performed.

### **23.27 Rural Fibre broadband initiative**

Cllr Oliver-Bellasis wanted to show her appreciation to Paula Locke, Stuart Rippon and Paul Gibson for all the work they have put in so far in trying to push this forward. It is a huge job and to date are well over 60% of voucher forms received. Openreach seem to now have moved the goal posts but the group will continue with collection of the voucher forms and might be in a place to approach other companies if uptake is over 90%. The PC are in full support of the initiative. It was decided that Cllr Prince would be the new link between the PC and group following the imminent departure of Cllr Bettle-Shaffer. One of the next TVAPTC meetings will be discussing rural broadband. Clerk will confirm this once agendas are out.

### **23.28 Councillor vacancies & councillor training**

1 vacancy currently available. Proposed and resolved for Cllrs Govett and Prince to attend the HALC The Core and Knowledge training costing £95pp. Proposed and resolved for Cllrs Coates, Oliver-Bellasis and Sherwood to attend the Zoom planning training on 9<sup>th</sup> November at £45pp.

### **23.29 Test Valley Association of Parish and Town Council meeting dates**

To confirm cllr attendance for meetings on 25 November 2021 & 24 February 2022. Agreed that once agendas released for these meetings to assign a relevant cllr.

### **23.30 Clerk's report**

The new grass in the playground has grown well and the fencing has now been removed. The playground works (including new tennis net and netball posts) will be completed shortly – waiting for a confirmation date. The wildflowers on the rec are looking good. The burial ground hedge wasn't cut in May as planned as it didn't warrant a cut. This will be done when it has grown more. Residents in Bransbury are still concerned that the yurt still haven't applied for a planning application – Cllr Drew is in touch with the planning team at TVBC. School path will be cut by the Andover Ramblers Association – Clerk trying to confirm the date of this.

Meeting Closed: 21.30

Next Meeting: Tuesday 20<sup>th</sup> July, 2021