

Minutes of the meeting of Barton Stacey Parish Council held at 19.30 pm on Tuesday 20<sup>th</sup> April 2021 as a virtual zoom meeting.

Meeting opened at 19.30pm. Cllr Prideaux opened the meeting. **Present:** Cllr N Prideaux (Chair), Cllr D Oliver (Vice-chair), Cllr V Oliver-Bellasis, Cllr C Coates, Cllr M Jackson. Cllr Bettle-Shaffer. Cllr C Sherwood **Also present:** The Clerk – Mrs Jo Gadney, Borough Councillor – Cllr David Drew, Council Councillor – Cllr Andrew Gibson **Members of Public** – 2

A minutes silence was held to remember HRH Prince Philip

**PUBLIC PARTICIPATION** For ten minutes residents are invited to address the Parish Council, make comment on items on the agenda or raise matters for consideration at a future meeting.

Josh Govett introduced himself to the council. He grew up and is a resident of Newton Stacey. He and his wife moved back here from London just before lockdown. He is keen to be involved in the community and offer his help.

**22.92 Apologies** – None

**22.93 Declarations of Interest** – none

**22.94 Minutes of the previous Meeting**

To approve the minutes of the full council meeting dated Tuesday 16<sup>th</sup> March, 2021. Proposed and approved. To be signed by Cllr Prideaux when possible.

**22.95 The Borough and County Councillors reports**

a)Borough Councillor – Cllr David Drew – Welcome to Josh Govett. Car parking charges have been reinstated now shops are all open. A £20,000 grant was recently given to Southampton Science Park. Another fly tipper been prosecuted and fined £1,000. A new pop up multishop has been opened called "In Andover" which allows small businesses to get started. Cllr Drew left to go to another meeting.

b)County Councillor – Cllr Andrew Gibson – Last meeting before retiring. Has worked for HCC for 12 years and thanks the PC for their support along the way. Has sent clerk his last report which is a useful overview on HCC. Not much information due to Purdah for HCC. No update on asylum seekers camp but Keith Mans still insistent it isn't the correct location for it. Confirmed that the permanent storage application by Raymond Brown at A303 Enviropark has been called into the Regulatory committee and is in touch with Stuart Jarvis who is head of Minerals and Waste at HCC. Both Longparish and Barton Stacey PC's objected to the application. Cllr Prideaux thanks Cllr Gibson very much for his 12 years of service to Barton Stacey and wished him well.

**22.96 Councillor reports**

Cllr Bettle-Shaffer confirmed that all residents of the Barracks have been given their share of the fundraising fund and are very grateful. Cllr Sherwood went and watched the recent football game at the recreation ground. The field was left clear of rubbish but did notice 2 cars parked at the pull in by the old pavilion and one car then sped away too fast past the playground. Clerk will contact the football club to remind home and away teams to all park in car park by allotments – this space is for emergency vehicles only. Cllr Coates has had a few replies about some of the items he recorded on the HCC portal. One drain in Bertune Close isn't HCC responsibility nor a pot hole by the Kings Elms garages. Cllr Prideaux wanted to formally thank ex Councillor Jayes for his work on the council and the PC were very grateful for his expertise especially on playground issues.

**22.97 Pavilion**

Update on progress of Pavilion working party – Cllr Prideaux has stepped down from the pavilion working party and Paul Gibson will be taking over as Chairman. 140 people have so far completed the survey. (10-15% is thought to be a good response rate)An architect who is also a resident has joined the

These minutes are a true representation of the meeting. Signed and Dated \_\_\_\_\_

group.

## 22.98 Finance

FINANCIAL STATEMENTS Marchj 2021

<b>Treasurers Actual</b>	<b>In</b>	<b>Out</b>	<b>Balance</b>
Closing balance as at 1 Mar 2021			£12,836.29
Payments received March	£3108.21		
Payments cleared during March		£1,799.32	
<b>Total closing balance 5 April 2021</b>			<b>£14,145.18</b>
<b>Business Instant Access Actual</b>			
Opening balance as at 1 Mar 2021			£73,570.51
Payments received March	£616.92		
Payments cleared March		£0	
<b>Total Closing balance 5 April 2021</b>			<b>£74,187.43</b>
<b>Invoices yet to be paid</b>			
Clerk's salary less pension		£590.02	
Clerk's expenses		£26.00	
Clerk's Admin costs		£112.50	
Greensmile Ltd inv 8573		£545.50	
Defib Warehouse		£77.93	
Vitaplay Ltd		£3,210.61	
Laszlo Olchvary		£200.00	
TVBC dog waste bins		£1465.92	
Wades Estate Ltd – water allotment		£11.60	
HALC affiliation fees and NALC levy		£367.54	
<b>Total</b>		<b>£6607.62</b>	
<b>Total estimated balance available</b>			<b>£81,724.99</b>

- To receive and approve the March monthly financial statement. Proposed and resolved to approve the March financial statement. Cllr Prideaux to sign after the meeting.
- Discuss/agree quotes for playground maintenance work – Proposed and agreed to go with cheapest quote, totalling £1356.17 plus VAT but to not include the groundwork under the parallel bars at the trim trail or the groundwork under the wooden trail in the playground.
- Discuss/agree quotes for replacement of tennis net and netball posts – to be paid for by contents insurance monies already received. Proposed and seconded to go with quote of £460 and £220 plus VAT.
- Discuss/agree quotes for 2 sets of adult pads for Village Hall Defib – proposed and agreed to go ahead with quote of £67.94 plus VAT from Defib Warehouse.
- Approve actual v budget year ending 31 March 2021 – proposed and approved.
- Approve bank reconciliation year ending 31 March 2021 – proposed and approved
- Approve clerk training course – Cyber Awareness - £49 plus VAT

## 22.99 Parish matters

- Discuss/agree a resident's request to plant a cherry tree on the Green – This is a flower cherry tree. Proposed and approved. Cllr Sherwood will suggest a suitable location
- Update on proposed asylum seekers site on MOD land in parish – Cllr Prideaux has contacted Tim Rymer about his impending visit to the site, but so far hasn't received permission from the Minister to visit.
- Discuss use of parish car park opposite the shop – the Clerk has received complaints that residents are parking in the car park overnight where they don't have their own off street parking. This has been an issue for many years. Of course safer to park here than clutter up the Street. The Village Hall will soon be back in action and for larger meetings they need to use the car park. Decided to monitor situation and add some words for the next WDN article re considerate parking all round the parish.
- Discuss Burial Ground double depth graves and problems arising from high water levels and filling up

These minutes are a true representation of the meeting. Signed and Dated \_\_\_\_\_

graves which are sinking. Clerk has taken Hampshire Legal Services free advice to check the PC are within their rights to amend the burial ground policy, which has been confirmed that it can be amended. It won't affect anyone already in the burial ground but for future burials just single depth graves are to be allowed. Proposed and resolved to amend policy. Clerk will confirm this with 2 main funeral directors and amend paperwork/policy and bring to May meeting for approval. Re sinking graves when a new grave is dug some spoil will be kept and this can be used to top up any that require it. This can be done by the lengthsman.

e) Allotments – due to a big waiting list any plots not maintained/cultivated will receive 2 written warnings (as per the tenancy agreement) and plots taken back by the PC if plot holders fail to abide by these rules. Clerk will visit allotments shortly and any plots not cultivated will receive a first warning letter and email.

### **23.00 Planning Applications**

To receive planning committee decisions in respect of planning applications received since the last meeting. A planning meeting took place on the 29<sup>th</sup> March and discussed:-  
21/00784/FULLN- ground floor rear extension and associated works – 2 Longmead, SO21 3RN. Decision: object. 21/00788/TREEN at 1 Longmead. Decision: neutral. 21/00812/CMAN & HCC/2021/0061 Ancillary storage area at The A303 Recycling Facility, Drayton Road, SO21 3QS Decision: object

### **23.01 Confirmation of meetings for May and June/ Scheme of Delegation**

a) May: Annual meeting of council and Full Council – Tuesday 4<sup>th</sup> May as a virtual meeting. June: Tuesday 22<sup>nd</sup> June as a face-to-face meeting in the village hall. If virtual meetings are extended the council will revert to 3<sup>rd</sup> Tuesday of the month.

b) Approve scheme of delegation to Clerk/one other councillor for the period between 4 May and 21 June (if virtual meetings are not extended) for payments between meetings, planning application decisions and any emergency decisions. Proposed and resolved the suggested delegation scheme under section 101 of the Local Government Act 1972 but in collaboration with 2 other councillors. Financial threshold a max of £1,000.

### **23.02 Resilience plan**

Discuss/approve resilience plan questionnaire for delivery in early July. Questionnaire looks clear but Cllr Bettie-Shaffer confirmed the GDPR section would need to be more structured. She would give input to this before the questionnaire goes to print.

### **23.03 Councillor vacancies & appointment of councillors for committees**

a) Discuss/agree the proposal to co-opt Josh Govett onto the council. Proposed and approved the co-option. Clerk to send over paperwork to sign and can then join the May meeting as a councillor.

b) Propose/approve a councillor to join the Raymond Brown Liaison Committee. Proposed and approved Cllr Mike Jackson. Cllrs Coates and Oliver-Bellasis proposed and approved to join the planning committee. Cllr Sherwood proposed and approved to join the pavilion working party. Playground inspection will be passed on to a new councillor soon but Barry Jayes will continue this alongside Cllr Oliver-Bellasis in the meantime.

### **23.04 clerks report**

Confirmation that now the council no longer has 2/3 of its councillors as elected that the General Power of Competence is no longer held. Any projects already started under GPC can continue but no new projects will be able to be started under it and a power will need to be used instead. New orange netting and notices have been placed around the pavilion due to glass shards on the ground of the foundations. 2 dangerous looking trees by Dever Bridge have been reported to the Bullington Estate to deal with. Don't forget the Annual parish assembly on Tuesday 27<sup>th</sup> April at 730pm on Zoom.

Cllr Prideaux closed by confirming that he would be stepping down as Chairman at the Annual meeting of council next month. He will start the meeting and then hand over to whoever gets voted in as chairman.

Meeting Closed: 21.00

Next Meeting: Tuesday 4<sup>th</sup> May, 2021

These minutes are a true representation of the meeting. Signed and Dated \_\_\_\_\_