

Minutes of the meeting of Barton Stacey Parish Council held at 19.30 pm on Tuesday 17th November 2020 as a virtual zoom meeting.

Meeting opened at 19.30pm. Cllr Prideaux opened the meeting. **Present:** Cllr N Prideaux (Chair), Cllr D Oliver (Vice-chair) Cllr N Cooper, Cllr B Jayes, Cllr V Oliver-Bellasis, Cllr C Coates, Cllr M Jackson. Cllr Bettle-Shaffer **Also present:** The Clerk – Mrs Jo Gadney, Borough Councillor – Cllr David Drew, County Councillor – Cllr Andrew Gibson. **Members of Public** – 1

PUBLIC PARTICIPATION For ten minutes residents are invited to address the Parish Council, make comment on items on the agenda or raise matters for consideration at a future meeting.

22.40 Apologies - Cllr Sherwood sent her apologies. Proposed and resolved to accept these.

22.41 Declarations of Interest – None

22.42 Minutes of the previous Meeting

To approve the minutes of the full council meeting dated Tuesday 20th October, 2020. Proposed and approved. To be signed by Cllr Prideaux when possible. Cllr Prideaux still to speak to the shop about the Community Hub.

22.43 The Borough and County Councillors reports

a) Borough Councillor – Cllr David Drew – Free parking in Andover until 2 December (or until lockdown ends) TVBC have given out £90,000 in grants to give support for those in need of food /free school meals in the winter months. There are 50 groups who can help accessing food, medicines etc. See TVBC website or Unityonline.org.uk. The Unity helpline number, which operates 9am until 5pm Monday to Friday, can also help to direct residents, and can be accessed via 0330 400 4116. Mandatory business grants will pay out from £1,300 up to £3,000 every four weeks, depending on rateable value, to businesses that have been required to close. TVBC will also be working through discretionary grants to distribute a total amount equal to £20 per head amounting to £2,500,000 across Test Valley, to support businesses. Household recycling centres remain open. Cllr B-S asked how businesses with no premises can get a grant? The Discretionary grant can cover these companies. There are several businesses in Bransbury who are struggling financially. Cllr Drew offered to include them in a support group already set up and will give details after the meeting. Cllr Drew confirmed that the planning application for the car port at All Saints View has been given the green light.

b) County Councillor – Cllr Andrew Gibson – A report has been sent to the Clerk with detailed information. Widespread flooding is expected this winter due to already waterlogged ground. Skanska continue to do their work on the Highways but are not liaising with Highways managers. Cllr Gibson is due to have a meeting shortly with Skanska and the HCC Managers.

Cllr Prideaux wanted to give a big thank you to the support you have both given the PC over the Covid Pandemic. Cllr Gibson left the meeting.

22.44 Councillor reports

Cllr Prideaux thanked Cllr Cooper for attending and speaking at the Regulatory meeting regarding Raymond Brown's planning application. It seems that Raymond Brown will be putting in a new planning application to permanently store the IBA at their site onto a permanent footing of impervious concrete. DO – a cat was killed this week on Roberts Road due to a car hitting it. How would the PC go about getting a 20mph speed limit? Chilbolton has one. ABS – Bransbury is very wet. BJ - Playground inspections continue and the Winterbourne clear up was a success with 12 people volunteering to help clear out the ditch. Thank you to all those who helped. Also the daffodil bulbs were all planted at the entrance to the burial ground, at the side of the car park and at the wildflower area on the recreation ground. The hedge along Bullington Lane was reported on HCC portal but now apparently the enquiry is closed. **Action** Clerk to speak to Andrew Gibson to find out what can be done. VOB – anyway that the PC can lobby Openreach to get closer to the top of the list for fibre to the door. This will be discussed at the next meeting. Cllr Prideaux heard from TVBC regarding 20/00466/FULLN planning application. The applicant has submitted an appeal to the Planning Inspectorate due to non-determination of the original application. This could take time so we will continue to

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follow the progress of this appeal.

22.45 Play

a) Confirm closure of trim trail during Lockdown 2 but playground can stay open and MUGA can be used by family bubbles only (but not for netball/tennis) – Signs have been placed on the trim trail and communicated via the email system that the trim trail is closed. The playground has been quite busy and if too busy to return at a later time. **Action** Clerk will replace all the Covid signs shortly as some have fallen off. Proposed and resolved to close trim trail and leave the other 2 open as per Government guidelines.

b) Entrance to MUGA – TVBC confirmed only £62.53 left of \$106 monies for this project. To discuss in item 8 whether ring-fenced monies from CiL payment recently received could be used for playground fund. This will be discussed in item 8.

22.46 Parish Matters

a) Discuss ideas for compost area for allotment. This was agreed at the February meeting. Proposed plans were shown to councillors. Just off the car park so easily accessible to residents. To be made of breeze blocks measuring 4m x 5m with a removable door at the back made of wood to allow management and removal of the waste. There are various grants available projects such as these. **Action** Cllr Oliver will ask for projected costs and grant applications to be made and confirm who will manage the build and management of the project. Proposed and resolved to go ahead with project and complete grant applications.

b) Discuss/agree date for the Annual Parish Assembly for 2021- Agreed for Tuesday 27th April. **Action** clerk to confirm date with VHMC.

22.47 Finance

FINANCIAL STATEMENTS October 2020

Treasurers Actual

	In	Out	Balance
Closing balance as at 1 Oct 2020			£9,476.35
Payments received October	£11,443.50		
Payments cleared during October		£1,799.90	
Total closing balance 1 November 2020			£19,119.95

Business Instant Access Actual

Opening balance as at 1 October 2020			£20,827.09
Payments received October	£8.52		
Payments cleared October		£365	
Total Closing balance 1 November 2020			£20,470.61

Invoices yet to be paid

Clerk's salary less pension		£542.40	
Clerk's expenses		£26.00	
Admin costs		£0	
Greensmile Ltd inv 8018		£535.50	
Freethought		£150.00	
Village Hall inv 1205		£16.00	
Business stream – water		£21.41	
HALC – Cllr Prideaux mini conference		£48.00	
Wades Water Trust		£117.12	
Total		£1,456.43	

Total estimated balance available **£38134.13**

a) To receive and approve the October monthly financial statement.

Proposed and resolved to approve the October financial statement. Cllr Prideaux to sign after the meeting. Precept received.

b) Discuss/agree proposed clerk's salary increase following her appraisal. Prior to the appraisal the clerk completed a job evaluation which suggested that her salary wasn't reflecting her qualifications, length of time in the job and job role. Therefore the HR working party are

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suggesting an increase in SCP from point 11 to 21 and an increase in hourly rate from £11.30 to £13.78 starting in April 2021 - this figure may increase slightly when NALC announce the salary amounts for 2021\2. If agreed this will be built into the draft budget presented at the January meeting. Proposed and resolved to increase the Clerk's salary to SCP point 21 which is currently £13.78.

c) Confirm second CiL payment received for Beadon Meadow and discuss/agree ring-fencing the majority for the New Pavilion project and £1500 for playground repairs, which would mean being able to go ahead with the entrance to the MUGA – Proposed and resolved to ring fence £1500 for playground repairs and £14,837.79 to the New Pavilion ring-fenced fund. Action Clerk to go ahead and apply for the S106 funds of £65.53 and the PC will pay for the remainder out of the afore mentioned playground repairs fund.

22.48 Planning applications

a) Discuss/agree

i) 20/02558/FULLN -Erection of a porch and two storey side extension, to provide additional living space -30A Roberts Road, Barton Stacey, SO21 3RY. A small side extension visible from Roberts and East Roads. Proposed and resolved a neutral decision.

ii) 20/02553/FULLN - Install roller shutter garage doors - Chalkdell, Cocum Road, Barton Stacey, Winchester. Grey/black in colour. This is a conservation area. Proposed and resolved a neutral decision.

iii) 20/02741/TPON - T1 - Sycamore - Reduce height by up to 4m and crown by up to 4m, T2 - Yew - reduce height by up to 3m and crown by up to 4m - Chestnut Cottage, Cocum Road, Barton Stacey. Application in conjunction with neighbours which is routine maintenance of mature trees. Agreed and resolved to support the application.

iv) 20/02751/TREEN - Fell 2 x Cherry Plum - Barton Cottage , Cocum Road, Barton Stacey. Work necessary to protect this old wall. Would like trees to be replaced elsewhere in the garden. Proposed and resolved to support application and to include comments re replacement trees.

22.49 Pavilion

Despite numerous communication with BHIB who are in contact with Aviva there is still no update. The most recent working party meeting was cancelled due to Lockdown 2 but next one is due to take place on 10th December and keen to get survey to residents in the New Year and especially important for the views of the younger generation.

22.50 Highways/roads

Discuss/agree plans for Highway survey – Cllr Jackson talked through the various spreadsheets he has put together re road surfaces, lines of vision/road clearance and other potential hazards. It is thought that councillors will be asked to complete this in their various areas of responsibility but also to get some experiences from walkers and cyclists. This can then be fed into the HCC portal however what they happens if HCC decide work isn't necessary. Speed is also a very important part of this survey. To be discussed further at the next PC meeting (January)

22.51 Clerk's report

Website (www.bartonstaceyparishcouncil.gov.uk) now up and running as are all the new councillor email addresses. Emails to the old system will automatically be forwarded to new email inbox. The Newton Stacey and Bransbury noticeboards are in need of some work – Clerk will get some quotes for the January meeting. The Woodland Trust saplings have arrived and Cllr Sherwood and the Clerk will be planting these in various locations around the parish shortly. I have received a letter from a resident of The Green regarding the churning up of the verge by various large vehicles. School will be approached to ensure all drivers of large vehicles drive slowly as there is plenty of room on the road without needing to mount the kerb.

22.52 Training Courses

Cllr Prideaux attending the HALC mini conference and the Clerk has completed by the website accessibility courses with SLCC.

22.53 Regulatory Items

a) Discuss/approve Business Calendar. Proposed and resolved to approve calendar.

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b) Review/approve BSPC Risk Assessment and confirm a councillor who will have day to day responsibility for GDPR. Cllr Cooper would like to check who is responsible for the Health and Safety aspect of meetings at the Church. Confirmed as the PCC. This will be added to the document. Storage of PC document currently done by a USB updated weekly and stored in a fireproof box. Suggest cloud storage instead which gmail and 365 do offer free. **Action** Cllr Bettle-Shaffer to look in where servers are as due to GDPR it needs to be UK based. Proposed and resolved to approve risk assessment. Clerk and Chairman to sign after meeting. Proposed and resolved for Cllr Bettle-Shaffer to handle day to day GDPR responsibility.

Meeting Closed: 21.15

Next Meeting: Tuesday 19th January, 2021

Summary of Actions:

Paragraph	Action	Who
22.44	Speak to Cllr Gibson about overgrown vegetation over highway	Clerk
22.45a	new Covid signs at playground/MUGA	Clerk
22.46a	Get costs for composting area at allotment	Cllr Oliver
22.46b	Confirm date for Annual parish assembly with VHM	Clerk
22.53b	Find out about cloud storage options	Cllr B-S

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