

Minutes of the meeting of Barton Stacey Parish Council held at 7.30 pm on Tuesday 16th October 2018 at Barton Stacey Village Hall.

Meeting opened at 19.31pm. Cllr Gaines welcomed everyone to the October meeting.

Present: Cllr Sue Gaines (Chair), Cllr Nigel Cooper, Cllr Jan Lovell, Cllr Charlotte White, Cllr Abi Bettle-Shaffer, Cllr Nicholas Prideaux. **Also present:** The Clerk – Mrs Jo Gadney, Borough Councillor- David Drew **Members of Public** - 2

PUBLIC PARTICIPATION For ten minutes residents are invited to address the Parish Council, make comment on items on the agenda or raise matters for consideration at a future meeting.

A resident commented that the firework ticket distribution coincided with the coffee/library morning last weekend. As a result many more books were borrowed and a craft morning will now be running alongside the December Saturday coffee morning.

The Village Agent confirmed that a cluster meeting will be taking place at the Swan Inn on Tuesday 23rd October. Everyone is welcome to come along.

A resident asked about a danger sign at the end of School path at the Bullington Lane end. Commented that a weeping willow and leylandii are overhanging onto Gravel Lane. **Action** Clerk to find out if Gravel Lane is a private road or adopted.

19.17 Apologies. Received and accepted –Cllr Patis (concert) County Cllr Andrew Gibson (holiday) , Cllr White delayed. No apologies - Cllr Sherwood.

19.18 Declarations of Interest

To receive and record declarations interest on the agenda.

Cllr Lovell asked that her standard declaration be noted (*details at the end of the minutes) and that she is also on the TVBC Planning Control Committee too.

19.19 Minutes of the previous Meeting and matters arising

To approve the minutes of the full council meeting dated Tuesday 18th September 2018. Approved and signed by Chairman. Matters arising. The planning application for the Esso Garage has been withdrawn.

19.20 The Borough and County Councillors reports

- a) Borough Councillor – Cllr David Drew
Thanked Cllr Cooper for speaking at the NAPC re Chalkdell planning application. The application went through on majority. Happy to provide some grant money for SID. Another fly tipping offender has been sent to prison. Cllr Drew was asked why the VDS wasn't used during application. **Action** Clerk to write to Paul Jackson to ask about the VDS. Can the neighbour appeal to TVBC re decision. Only if taken to judicial review. Cllr asked about an old planning application where the next door neighbour but one has problems with a balcony overlooking their garden, but from plans didn't look like there would be a problem.
- b) County Councillor – Cllr Andrew Gibson – not present

19.21 Parish Matters

- a) Village Hall Trustee – discuss/agree a councillor to become trustee on VHMC
VHMC have agreed that the PC representative doesn't need to become a trustee with voting rights, but simply a link between the two organisations. Cllr Patis will fill this role.
- b)Footpaths – discuss No2, No 16 and school path – Confirmed that path 2 can be used when the red flag is flying. Cllr Gaines read out email re No 16 (Roman Road) Cllr Gaines read out email from resident concerning School path explaining it is a much safer option for children getting to and back from school. Needs to be safe for all to use. Agreed to trial children being able to cycle school path between 0745-0845 and 1515-1645. Adults however will need to cycle back along roads. Clerk to be informed of any issues with trial. **Action** Clerk to email,

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put on website and inform school. Trial until 21st December. Cllr Gaines to contact Head of school re previous issues.

- c) Request to use the Green – Christmas carols by School PTA – Tuesday 18th December. Agreed for permission and hope the evening goes well.
- d) Trees – discuss and agree quotes for work. 3 quotes discussed. Agreed and resolved for 2 ash pollarding to be completed by company that previously used and rest of work to cheapest quote. Wait for 2 hawthorns that require planning permission.
- e) Fireworks – to be discussed with pavilion below (brought forward to discuss at this point)

19.22 Pavilion

- a) Discuss/agree future use of pavilion – Clerk, Chairman and volunteers cleared the pavilion and cleaned it. **Action** Clerk to write to resident to thank them for their time and help. **Action** Clerk to write to Raymond Brown to thank them for the free skip. Football fridges/freezers are turned off until they have been PAT tested. New padlock on door and Clerk will get extra keys cut for football club. Just BBQ and lockers to now clear out. Monthly inspection required. Formalise agreement with football club. Fire extinguishers now been purchased by PC and are sitting in correct place by signage. Electrician visiting on 17 October to carry out check. The pavilion can re-open once certificate issued. Clerk and Chairman to check rest of the slats on the exterior of the pavilion. The fireworks can go ahead once electricians are signed off. DES require power, water and toilets. A check of pavilion will be required after fireworks.
- b) Agree strategy for the provision of a new pavilion – to launch a pavilion fundraising committee. To discuss at November meeting.

19.23 Councillor reports

Cold calling of tree work being taking place along Roberts Road. Water leak in Roberts Road. **Action** Clerk to contact Southern Water. Noise from FEKC from 1/7/18. **Action** Clerk to find out of hours contact number for Environmental Health (under planning on TVBC website) and add to next WDN article. Goldings development due to finish in May 2019.

19.24 Planning applications

- a) To receive planning committee decisions in respect of planning applications received since the last meeting. None
- b) Discuss/agree response for planning application 18/02502/FULLN – single storey rear extension at 35 Roberts Road, SO21 3RU. Light could be an issue with non-attached neighbour. Currently have a conservatory which will be demolished and replaced with almost full width extension. Proposed and resolved to lodge a neutral comment providing right of light for neighbours not affected. **Action** Clerk to revert to TVBC.

19.25 Clerk's report

Attended Lengthsman meeting on 25th September. Pension increase due for April 2019 to 3/5%. Problem following emptying of glass recycling Friday 12 Oct with broken glass all over pan handle. Thanks to those who helped clear the glass up. **Action** Clerk to inform TVBC. The sign purchased for the bottom of Postmans has already disappeared. Paperwork going through re the handing over of the closed churchyard from PCC to PC to TVBC.

19.26 Finance

FINANCIAL STATEMENTS September 2018

Treasurers Actual	In	Out	Balance
Closing balance 9 September			£14811.34
Payments received August	£9,900		
Payments cleared during August		£3,510.32	
Total closing balance 31 August 2018			£21,201.02
Business Instant Access Actual			
Opening balance 28 August 2018			£14004.45
Payments received September	£0.94		

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Payments cleared September	£0	
Total Closing balance 30 September 2018		£14005.39

Payments paid between meetings

Insurance payment – discussed at Sept meeting but not on payment schedule

Invoices yet to be paid

Clerk's salary	£493.22	
Clerk's expenses	£23.03	
Admin costs	£161.51	
Barton Stacey Village Hall – inv 992,987	£45.00	
Greensmile Ltd inv 4920	£535.50	
PKF Littlejohn	£240.00	
HCC Lighting	£613.73	
Dewey Countryside Services	£255.00	
Calvin Tompkins – emergency work on pavilion step	£70.00	
SSE – pavilion	£120.25	
Total	£2557.24	
Total estimated balance available		£32,649.17

- a) Receive and approve monthly financial report for September. Proposed to sign financial report. Resolved. Cllr White signed the statements.
- b) To approve and accept the AGAR 2017/18 including PKF Littlejohns's certificate – Cllrs received sections 1,2 & 3 of AGAR. Accepted, approved and resolved AGAR for 2018/19.
- c) To receive and approve the quarterly bank reconciliation – Approved and resolved.
- d) Clerk to present budget v actual income/expenditure as of end of September (6 months) Hall hire high due to library/coffee morning. Agreed to move hall hire for coffee morning to community support section. Pension high but realised this is combined amount for Clerk and PC. Move Clerk's contribution to salary section. Training amount high but this is offset with income of £181.17 from delegates attending course in May.
- e) Retrospectively approve Came and Co annual renewal and purchase of fire extinguishers. Proposed and approved. Fire extinguishers bought at cost of £170 plus £3.40 admin fee.

19.27 Play areas

- a) Informal play idea – talk through cost of items and discuss implementation. Cost schedule provided. **Action** Councillors to think about these and Clerk will add to November agenda.
- b) Discuss/agree quotes for upgrade of side steps/new matting and path to the top of the big slide – quotes discussed. Proposed and resolved for cheapest of 3 quotes.
- c) Discuss/agree actions for a cycling/skateboarding tarmac area on the back field – has sympathy for residents. Approx cost of £7-10,000 for the size required. Fields in Trust will allow it. **Action** Clerk to write to resident who suggested idea that sadly don't have the funds and not practical. BMX area to be cut back behind glass recycling for another area to play in. Add BMX information to WDN so children aware.
- d) Presentation of playground/trim trail report – **Action** Clerk to send to Cllrs via email

Proposed and resolved to extend by 10 minutes.

19.28 Roads and Highways

- a) Speed indicator device – update on visit and costs. To sign HCC licence. Solar version is not practical due to height of solar panel, so battery version more suitable. Cllrs saw Durley's SID in action and were impressed. Cllr Gaines received full quote from Evolis. Decided probably wiser to go with HCC for work on highway to install sockets etc. Proposed and agreed to sign HCC licence. Cllr Gaines signed lease. Cllr Prideaux will help Longparish to find suitable locations for their SID. Grants required from Cllrs Gibson and Drew but agreed to wait until November to action purchase until Longparish have sites approved by HCC
- b) Update on A30/A272 junction – Highways very negative about PC suggestions. Cllr

Gaines has written back to Martin Wiltshire. **Action** Clerk to circulate letter to Cllrs.

19.29 Correspondence List

None

19.30 Parish Councillor Vacancy – Nick Milne has asked to be considered as a Councillor. Cllr Gaines to formally write to him to come and speak at the November meeting.

19.31 Councillor/clerk training and Meetings

a) Discuss/agree whether local HALC funding course required. Decided it wasn't required and **Action** Clerk to contact HALC for credit note.

Clerk asked to attend Health and Safety course @ HALC in November costing £40. Chairman asked to go on a planning refresher at HALC costing £90. Cllr Gaines/ Prideaux/Lovell attending the Resilience workshop on 3 November. Cllr Lovell attending HALC AGM Sat 10 November.

Meeting Closed: 21.41

Next Meeting: Tuesday 20th November 2018

Summary of Actions:

Paragraph	Description	Person
19.20a	Write to Paul Jackson at TVBC re VDS	Clerk
19.21b	Add new school path rules to website, tell school and put on website	Clerk
19.22	Write to Raymond Brown to thank them for skip. Write to resident for help cleaning pavilion	Clerk
19.23	Get Environmental Health details for out of hours noise	Clerk
19.23	Contact Southern Water re leak on RR	Clerk
19.24	Contact TVBC planning re planning application	Clerk
19.25	Contact TVBC re broken glass on pan handle	Clerk
19.27a	Think about informal play ideas and suitability	Cllrs
19.27c	Write to resident about tarmac on back field	Clerk
19.27d	Send playground/tt report to Cllrs	Clerk
19.28b	Forward SG email to Martin Wiltshire	Clerk
19.31	Contact HALC re credit note	Clerk

*Cllr Lovell asked that her standard declaration be noted in that “she has no prejudicial interests in planning matters as a result of her sitting as a dual hatted member of both BSPPC and TVBC per se.” Her statement is made for transparency and the avoidance of doubt, as agreed with the Head of Legal at TVBC. Cllr Lovell read her standard declaration: “As an elected Member of BSPPC and TVBC Cllr Lovell drew attention to the fact that any observations she makes regarding planning applications at this meeting are based upon the information available at the time. Such observations and decisions might well change in light of any information which might come before her when sitting on NAPC (Northern Area Planning Committee) and TV planning and Control Committee”