

Minutes of the meeting of Barton Stacey Parish Council held at 7.30 pm on Tuesday 20th February 2018 at Barton Stacey Village Hall

Meeting opened at 19.37pm. Cllr Gaines welcomed everyone to the February meeting.

Present: Cllr Sue Gaines (Chair), Cllr Nigel Cooper, Cllr Jan Lovell, Cllr Darren Patis, Cllr Charlotte White, Cllr Nicholas Prideaux, Cllr Cheryl Sherwood. **Also present:** The Clerk - Mrs Jo Gadney. Borough Councillor – David Drew, County Councillor – Andrew Gibson. **Members of Public** - 2

PUBLIC PARTICIPATION For ten minutes residents are invited to address the Parish Council, make comment on items on the agenda or raise matters for consideration at a future meeting.

A resident reports a motorbike which was dismantled 2 years ago outside 52 Kings Elms and still remains there. **Action** Clerk to pass on details to TVBC. The landscaping from the new houses on West Road is causing issues on School path. The old posts are part buried in the soil. Rubble and bricks are falling onto the path. Check where boundary is (should be 1m from path) **Action** Cllr Gaines to visit the owners. The overgrown vegetation has been cleared (Hill Farm junction) by Dewey Countryside Services with the use of John Smith's equipment. **Action** Clerk to write to thank them. This has vastly improved visibility at the junction, so many thanks. 19.40 Cllr Patis arrives.

A reminder from a resident re the importance of wearing high visibility jackets especially those who walk along the virtual footpath where lighting is very poor. **Action** Cllr Sherwood to speak to School and **Action** Cllr Gaines to add a reminder to March newsletter.

18.09 Apologies. Received and accepted – Cllr Adee Chant, Cllr Bettle-Shaffer. Cllrs Lovell and White will be attending but will be late.

18.10 Declarations of Interest

To receive and record declarations interest on the agenda.

Cllr Lovell asked that her standard declaration be noted (*details at the end of the minutes) and that she is also on the TVBC Planning Control Committee too.

18.11 Minutes of the previous Meeting and matters arising

To approve the minutes of the full council meeting dated Tuesday 16th January, 2018. One amendment. In section 17.98 Cllr Prideaux noted it was the Drove footpath not Moonlight . Cllr Gaines initialled and signed this change. It was agreed that the minutes are a true record of the meeting and Cllr Prideaux proposed signing the minutes and Cllr Cooper seconded. Carried All. SG signed minutes. Matters arising – none

18.12 The Borough and County Councillors reports

a) Borough Councillor – Cllr David Drew

Council tax will be increasing by £5 per band D property which is an increase of 3.7%. This proposal will be going to Full Council on Friday 23rd February. He continues to chase enforcement re Riverside Cottage/Yurt and will update when he has information. He explained about the new Community toilet scheme. Currently a car park on the outskirts of Andover has been blocked off by the land owner by a green car. Hoping this to be removed soon. M & S due to be closing in Andover town centre as want a bigger store elsewhere. He would like the ambulance service to reinforce use of high visibility clothing at night time. Cllr Prideaux worried about many shops shutting in the Chantry Centre. Cllr Drew confirmed that online purchasing was having a detrimental effect on many high streets UK wide.

b) County Councillor – Cllr Andrew Gibson – This will be covered when Cllr Gibson arrives

18.13 Parish Matters

a) Local Footpaths – Drove mainly clear but muddy with large potholes. Sheep in fields.

b) Allotment and Burial ground – Rat and mole issues in allotments. **Action** Clerk to speak to pest controller and ask him to visit to assess problem.

c) Trees – i) **Action** Clerk to speak to TCA about another visual check on all trees. £55 per

hour charge for visual checks. Cllr Sherwood keen to join clerk. ii) Community orchard – Woodland Trust recommended charities - No grants currently available. **Action** Cllr Gaines to contact the charity to suggest ideas to see if there is a suitable site. iii) New tree in copse – Woodland Trust recommended hardy species – beech, silver birch, rowan and sessile oak. **Action** Cllr Gaines to look into cost of providing a suitable sapling.

d) Request for uses of rec i) Sunday 13th May Barton Stacey Pre-School Fun Run. Agreed to allow use at no cost ii) wedding request 29/5/19 – 2/6/19. Agreed but stress importance of clearing up rubbish afterwards. Cost £75. **Action** Clerk to send both contract for use.

e) Trim Trail – Agreed for official opening on Monday 7th May. **Action** Clerk to ask PTI instructor in Village to help. Cllr Sherwood asked whether the WI could do the cake stand. **Action** clerk to ask Pole to Pole marquees whether they could provide a small open marquee again. The Fun Run will be the following weekend, so it could be a “warm up” event!
Working group of CS, SG & Clerk. Andrew Gibson arrives 20.10

f) Coffee morning/library service – waiting to hear if the PC can have some space in the hall (meeting 1 March). If so HCC will provide books which can remain in the hall. Hoping for 2 sessions a month. Preferably early Saturday morning (but hall busier at weekends) and a weekday (when hall quieter) Tuesday Club would be happy to run teas. WI would too. Could it also provide board games and children’s books? Possibility to pre-order books too. Dates to be confirmed. **Action** Cllr Gaines to request volunteers via March newsletter. Plenty of 2nd hand books in both church and telephone library.

g) SHELAA – at present area in Barton Stacey which was identified has now been withdrawn from list (CW arrives 20.15) Full listing will be on TVBC website at the end of February.

h) MUGA – Army Covenant grant application should hear soon. Igas application completed.

18.14 Councillors reports

Cllr Patis commented about parking on grass around the pan handle at the Primary School. **Action** Clerk to write to PCSO to ask for him to be present at drop off/pick up. Walk to school initiative could help alleviate issues. **Action** Cllr Gaines to go to school to speak to Head about this along with dog fouling poster. (JL arrives 20.20) Suggestion to paint bays, but this isn’t possible as it isn’t a car park. Cllr Lovell suggested zig zags could be painted. Cllr Gibson was asked if Highways could have a look. Cllr Prideaux wanted to follow up on the near miss along The Street last month. Cllr Gaines has written to MP as no more guidelines have been produced re the virtual footpath. Issues also with junction of West Road and Roberts Road and parking on verges. Cllr Lovell mentioned the crime form she emailed out last week. It was suggested that this form is sent round on Village email system and put on website. **Action** Clerk.

18.15 Transport and Safety

a) Presentation of Community transport – Unity is new name for TVCS. Confirmation that Shopping Call and Go service (also known as Dial-a-ride) is being funded for next 2 years. This costs £2.50 for those with bus passes but it is not just for the elderly. 5 residents signed up to this service following a talk from Chris Daley to the Tuesday Club. It can be tailored with the Shopmobility scheme so that mobility scooters etc can meet the transport. Thanks to Sarah Sharratt (Village Agent) for getting Barton Stacey included in this service. It is essential that this is advertised so residents are aware of this service as it could be possible to have a service tailor made for Barton Stacey. **Action** Cllr Gaines to include in March newsletter. There is also mini bus service which costs £25 for a half day plus mileage at under a pound a mile. Maximum 16 people but less if wheelchairs on it. Groups can also hire it and a volunteer driver comes with it. Andover Neighbourcare is another service provided by Unity which assists those in genuine need by providing support to maintain their independence by providing transport, shopping, cleaning, gardening, relieving carers, internet training and much much more. Community car schemes are also available. Cllr Gibson suggested speaking to John Musters the Longstock PC Clerk who runs the bus scheme for Unity.

b) Bus survey update – Cllr Gaines will take over the administration of the survey as Stuart Rippon can no longer continue with it. Cllr Gaines will organize the door to door survey which will require a band of volunteers.

c) Community Speedwatch group update – No update from Police yet. Longparish can’t

provide any volunteers. SG suggested another avenue of purchasing a battery operated portable speed indicator device (SID) including a data collection unit totaling just over £3,000 and splitting the cost with another PC. The sign indicates the speed you are travelling at. Over 40mph it just says slow down. Would need to consider how and what to attach the SID to. Action Cllr Gaines and Patis to speak to Longparish to see if they are interested.

18.16 Planning applications

To receive planning committee decisions in respect of planning applications received since the last meeting – 2 applications since the January meeting. 18/00182/FULLN – 10 Ringbourne Copse – proposed conservatory at rear. Decision: Neutral. 18/00338/VARN – Wheat Cottage, Cocum Road – variation of Condition 7 of planning permission 16/02413/FULLN to change the wording from incidental to ancillary use. Decision: Neutral.

18.17 County Council report from Cllr Andrew Gibson

Council tax will be confirmed on Thursday. CC spending £17m revitalizing country parks. Agreed to bring a senior highway man to look at bottom of Roberts Road. 21.00 AG leaves.

18.18 Clerk's report

Attended 2nd course for CiLCA qualification. Would like Council to sign her learning agreement – this was agreed and completed. Grass contract signed to increase cuts to 17 in a season. Village Hall being redecorated in April, so an alternative location is being sought for April meeting – possibly Poppies. Keep Britain Tidy campaign is encouraging Villages to take part in the Great British Spring clean from 2-4 March 2018. Decided there aren't many areas that need attention to arrange a Village wide clean but Clerk will arrange some litter pickers and bag for a small walk round.

18.19 Finance

FINANCIAL STATEMENTS January 2018

Treasurers Actual	In	Out	Balance
Closing balance 29 December 2018			£24,741.65
Payments received January	£150.00		
Payments cleared during January		£11,952.66	
Total closing balance 29 January 2018			£12,938.99

Business Instant Access Actual

Opening balance 28 th December 2017			£13,999.81
Payments received January	£0.56		
Payments cleared January		£0	
Total Closing balance 9 January 2018			£14,000.37

Invoices paid between meetings

Pension contribution (DD) inc in January Statement	£8.77
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Invoices yet to be paid

Clerk's salary	£471.40
Clerk's expenses	£29.49
Admin costs	£28.25
Barton Stacey Village Hall – inv 896	£12.00
Greensmile Ltd inv 3497	£504.00
HALC GDPR training	£48.00
HALC breakfast briefing	£24.00
SLCC membership	£108.00
SLCC CiLCA registration	£250.00
Total	£1,475.14

Total estimated balance available £25,464.22

a) Receive and approve monthly financial report for January. Cllr Sherwood proposed the signing

These minutes are a true representation of the meeting. Signed and Dated _____

of the Accounts. Seconded Cllr White. Carried All. Cllr Patis signed the bank statements.

18.20 Regulatory Issues

- a) Transparency Act – Cllr Gaines read through her notes from the Breakfast briefing she recently attended. These will be included within the minutes.
- b) Data Protection Policy – discuss draft policy and agree adoption. Cllr Prideaux proposed the signing and adoption of the policy. Cllr Sherwood seconded. Carried All. Cllr Gaines signed the policy.

18.21 Communication

- a) Newsletter for March distribution – Comms team will draft and email to other Cllrs.
- b) Facebook page - To discuss in March meeting
- c) Website – to discuss in March meeting

Cllr Patis proposed to extend meeting by 5 minutes. Seconded Cllr Prideaux. Carried All.

18.22 Play inspection report

Clerk has asked Vitaplay to quote for various works mentioned in report. Lengthsman could do some of the work including moving wooden bars to dissuade users to climb to the top of the slide rather than going round and reseeding grass at side of slide.

18.23 Correspondence List

The owners of Riverside Cottage have asked to list it on the Village website. Agreed to add it. Barton Stacey Residents Association have contacted the PC regarding resurrecting the group and whether it could help the PC in the future.

18.24 Councillor/clerk training and Meetings

Cllrs Patis and Prideaux will be attending The Core & Knowledge course at HALC on 7th March. Cllr Patis is booked onto the RoSPA Playground course on 1st March. Cllr Gaines and the Clerk would like to attend HALC annual conference on the 21st March. Cost £75pp. Cllr Lovell gets a free place from being on the HALC board. Agreed to pay for both Cllr Gaines and Clerk. **Action** Clerk to book.

Meeting Closed: 21.42

Next Meeting: Tuesday 20th March, 2018

Summary of Actions:

Paragraph	Description	Person
Public participation	Visit new house on West Rd re problems with rubble on School path	Cllr Gaines
Public participation	Thank Dewey services for chopping back at Hill Farm	Clerk
Public participation	Speak to school about residents wearing hi vis when dark	Cllr Sherwood
Public participation	Add high vis to newsletter	Cllr Gaines
18.13b	Contact pest controller	Clerk
18.13ci	Contact TCA re trees	Clerk
18.13cii	Try to find someone to help identify an area for orchard	Cllr Gaines
18.13ciii	Look into cost of saplings	Cllr Gaines
18.13d	Contract for rec use	Clerk
18.13e	Contact PTI for trim trail opening	Clerk
18.13e	Contact Pole to Pole	Clerk
18.13f	Volunteers re coffee morning	Cllr Gaines
18.14	Contact PCSO re parking	Clerk
18.14	Contact school re dog fouling poster and parking	Cllr Gaines
18.14	Crime form on website and via email system	Clerk
18.15	Include services provided by Unity in newsletter	Cllr Gaines
18.24	Book Cllr Gaines and Lovell and Clerk onto HALC conf	Clerk

*Cllr Lovell asked that her standard declaration be noted in that “she has no prejudicial interests in planning matters as a result of her sitting as a dual hatted member of both BSPP and TVBC per se.” Her statement is made for transparency and the avoidance of doubt, as agreed with the Head of Legal at TVBC. Cllr Lovell read her standard declaration: “As an elected Member of BSPP and TVBC Cllr Lovell drew attention to the fact that any observations she makes regarding planning applications at this meeting are based upon the information available at the time. Such observations and decisions might well change in light of any information which might come before her when sitting on NAPC (Northern Area Planning Committee) and TV planning and Control Committee”