

Minutes of the meeting of Barton Stacey Parish Council held at 19.30 pm on Tuesday 16th September 2025 at Barton Stacey Village Hall.

Meeting opened at 20.00pm. Cllr Oliver opened the meeting. **Present:** Cllr D Oliver, Cllr A Sherwood, Cllr K Bennett, Cllr D Tickner, Cllr C Sherwood **Also present:** Clerk – Sally Lawrence, Cllr D Drew (TVBC/HCC)

PUBLIC PARTICIPATION For ten minutes residents are invited to address the Parish Council, for a maximum time of three minutes, to make comment on items on the agenda or raise matters for consideration at a future meeting. **0** members of public attended.

28.16 To receive and accept apologies for absences – Cllr D Clark, Cllr S Stuart

28.17 Declarations of Interest – To receive and record declaration of interest on the agenda.
Cllr A Sherwood - allotments.

28.18 Minutes of the previous Meeting

To approve the minutes of the full council meeting dated Tuesday 17th June 2025. Proposed and resolved. Cllr Oliver signed the minutes.

To approve the minutes of the extra meeting dated Tuesday 5th August 2025. Proposed and resolved. Cllr Oliver signed the minutes.

28.19 Councillor reports

Cllr Bennett – reported parking issues as the new school year has commenced. There has been parking

on the wrong side of Roberts Road. Clerk to e-mail the school requesting considerate parking is reinforced and photographs of such parking. It was discussed that the verges belong to the home owners.

Cllr A Sherwood – reported that Roberts Road now has 'fibre'. There was no notifications of the works and digging up of gardens etc. He enquired why the new fibre only goes so far? **Action Cllr Tickner**

There was contact from a resident concerned about a vehicle repair shop being run from a private residence and emitting fumes. Resident to be advised to report to TVBC. There was also concerns about vehicles being parked on the access track to the substation. There may be an MOD covenant on this land– to check **Action Cllr Tickner**

Cllr D Tickner – nothing to report.

Cllr Oliver – nothing to report.

Cllr C Sherwood – nothing to report.

28.20 The Borough and County Councillor's reports

Cllr David Drew gave his HCC and TVBC reports

HCC report –

Hampshire County Council's country parks regain prestigious Green Flag status

Once again, five of Hampshire County Council's country parks have gained prestigious Green Flag status, recognising they offer the highest standards in visitor experience, park management and environmental care

Lepe, River Hamble, Royal Victoria, Queen Elizabeth, and Staunton Country Parks have all secured Green Flag awards.

In addition, Staunton, Royal Victoria, and Lepe Country Parks have also retained their Green Heritage Site Accreditation, which celebrates sites that actively conserve and promote their unique historic features.

Each of Hampshire's five country parks offers something unique:
Find out what's on offer on [the County Council's webpages](#)

<https://www.hants.gov.uk/News/20250715GreenFlagAwards>

Green Flag Awards fly high again for three Test Valley parks

Three popular parks in Test Valley have once again been awarded the prestigious Green Flag Award – marking over a decade of continued excellence in green space management.

Rooksbury Mill Local Nature Reserve in Andover, Valley Park Woodlands Local Nature Reserve, and Romsey's War Memorial Park have all retained their Green Flag status for another year. The awards are a national benchmark for well-managed parks and open spaces, recognising the efforts that go into keeping them welcoming, safe, and well-maintained for the public to enjoy.

<https://testvalley.gov.uk/news/2025/aug/green-flag-awards-fly-high-again-for-three-test-valley-parks>

Helping your child start the school year with confidence

As Hampshire schools prepare to reopen from 2 September, the County Council is reminding families about the support available to make the first day back a positive experience for children of all ages, their parents and carers

For families with children starting school for the very first time, this can be a particularly big milestone - filled with excitement, pride, and sometimes a few nerves. Whether your child is starting in reception or moving up to a new year group, a little preparation can go a long way in helping them feel settled and ready to learn.

Some key elements:-

- **Vaccinations:** With children mixing more at school, staying up to date with vaccinations helps protect them from preventable illnesses. You can check your child's immunisation record in their red book or speak to your GP practice. This [NHS website](#) has the full vaccination schedule.
- **Toilet training:** For younger children starting school, being toilet trained is a big step towards independence and confidence. Hampshire's Public Health team, in partnership with the Public Health Nursing service, [offers helpful advice](#) for navigating this important milestone.
- **School attendance:** Building a positive relationship with school from day one can ease worries and help children settle in. If you have concerns about attendance, speak with your child's school early - they're there to help. You can also find tips for supporting regular attendance on the [Council's website](#).

<https://www.hants.gov.uk/News/20250811backtoschool>

Hampshire County Council Cabinet backs preferred model for future local government

Hampshire County Council's Cabinet (18 July) agreed to move forward with a preferred model for how local government could be reorganised across Hampshire and the Solent area – marking a key milestone towards shaping a simpler, stronger, and more secure future for council services

Central Government wants to replace councils nationally in places where there are two tiers of local government – replacing county councils and district and borough councils with a smaller number of unitary (all-purpose) local authorities. Each unitary council would be responsible for delivering all local government services in their area, including social care, education, highways, housing, and planning.

Following detailed analysis of robust evidence and data to underpin proposals for the Hampshire and Solent area, Hampshire County Council believes the best model of local government for our area would replace the current 15 councils across the Hampshire and Solent area with four new unitary councils. (Three new councils would be created on the Hampshire and Solent area mainland, and the Isle of Wight would remain a standalone unitary council, as it is now.)

TVBC report –

Food waste caddies begin delivery across Test Valley

Households across Test Valley will soon receive their food waste caddy packs as part of the borough's new food waste recycling service, which launches this autumn.

Test Valley Borough Council (TVBC), with the help of a specialist distribution company, has begun the rollout of food waste caddies to homes throughout the area, which is expected to take up to seven weeks to complete.

Each standard household will receive a five-litre kitchen caddy, a 23-litre kerbside caddy, one roll of caddy liners, and an information leaflet explaining how the new food waste collection service works.

For households that share bins, deliveries will include a 140-litre grey-lidded food waste wheeled bin for the bin store, rather than a kerbside caddy.

Residents are being reminded to store their caddy liners in a dry place and keep the information leaflet safe for future reference.

The new food waste collection service will officially begin on Monday 13 October 2025, so the caddies should not be used until week commencing 6 October.

Residents will also soon receive postcards telling them what day their food waste will be collected.

The service aims to reduce the amount of food waste sent to landfill and increase recycling rates across the borough. Food waste will be collected weekly and taken to an anaerobic digestion facility, where it will be turned into renewable energy and nutrient-rich fertiliser.

The Environment Act requires all councils to have food waste collections in place by 1 April 2026.

To celebrate the rollout, TVBC has hidden 20 golden tickets inside randomly selected caddy packs.

Lucky winners can choose from a range of exciting prizes, including a £50 gift voucher for The Lights, and a three-month premium membership for Andover Leisure Centre, Romsey Rapids, and Knightwood Leisure Centre.

Councillor David Drew, portfolio holder for Recycling and Environmental Services, said: "The council is committed to the delivery of waste service changes as required by the Environment Act. We know this new food waste collection service is eagerly anticipated by many residents across the borough. It marks a significant step forward in our ongoing efforts to improve recycling and reduce waste.

"By introducing the service ahead of the government's deadline, we're demonstrating our dedication to providing residents with the tools they need to recycle more effectively."

For more information about the food waste collection service, including FAQs and guidance on what can and cannot go in your caddy, please visit www.testvalley.gov.uk/foodwaste.

<https://testvalley.gov.uk/news/2025/aug/food-waste-caddies-begin-delivery-across-test-valley>

Man ordered to pay £1k for fly-tipping garden waste

A man has been ordered to pay more than £1,000 after pleading guilty to fly-tipping garden waste near Charlton cemetery.

Multiple piles of tree and shrub cuttings were found by a Test Valley Borough Council (TVBC) officer at a layby at Marrowpits, Charlton, near Andover, during a routine inspection on 20 September 2024.

A male was captured by covert cameras removing garden waste from the boot of a car before leaving it in the layby.

Following a DVLA search, TVBC identified Roy Brown of Winchester Road, Andover, as the owner of the vehicle. Council officers invited him to an interview under caution, where he admitted dumping the waste.

Mr Brown pleaded guilty to fly-tipping at a hearing at Basingstoke Magistrates' Court on 25 July 2025.

<https://testvalley.gov.uk/news/2025/jul/man-ordered-to-pay-1k-for-fly-tipping-garden-waste>

Westover Market Garden takes root with support from the Rural England Prosperity Fund awarded by the council

A new horticultural venture in the heart of the Test Valley is set to flourish thanks to a grant of almost £25,000 from the UK Government's Rural England Prosperity Fund (REPF), awarded by Test Valley Borough Council (TVBC).

The Westover Market Garden, based at Westover Farm near Stockbridge, marks a bold addition to the farm's traditional arable farming. The funding has helped establish the garden by supporting the purchase of polytunnels, fencing, gates, a mobile packing shed, fruit trees, and essential tools.

Owner, Will Liddell is a former GP who is passionate about growing and selling food locally as a sustainable alternative to imported produce. The garden will supply high-quality fruit and vegetables to local restaurants, village shops, and campers staying at the adjacent site.

<https://testvalley.gov.uk/news/2025/jul/westover-market-garden-takes-root-with-support-from-the-rural-england-prosperity-fund-awarded-by-the-council>

28.20 Finance

a) To receive and approve July/August 2025 monthly financial statement. Proposed and approved statement. Cllr C Sherwood checked and signed the bank statements and schedule.

Treasurers A/c

Opening balance as at 01 July 2025			£26,992.32
Payments received July/August		£5.00	
Payments cleared July/August	£2,891.19		
Payments made since last meeting	£48.46		
TOTAL CLOSING BALANCE 01 September 2025			£24,057.67

BUSINESS INSTANT A/C

Opening balance as at 01 July 2025			£55,690.93
Payments received July/August		£138.76	
Payments cleared July/August	£0.00		
TOTAL CLOSING BALANCE 01 September 2025			£55,829.69

TOTAL COMBINED BALANCE 01 September 2025			£79,887.36
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Invoices yet to be paid

BS Village Hall invoice 240	£16.00
BS Village Hall invoice 243	£16.00
BS Village Hall invoice 249	£16.00
Green Smile invoice 11738	£619.96
HMRC	£44.83
Clerk (August)	£662.91

These minutes are a true representation of the meeting. Signed and Dated _____

Total**£1,490.90****Total estimated balance****£78,396.46**

Until the clerk has been set up for banking access, Clerk to arrange payment of the above invoices.

- a) The July/August 2025 monthly financial report was presented. Proposed and approved.
 b) Budget v actual 2025 to August 2025. Proposed and approved.
 c) To receive and approve the bank reconciliation as of 30 August 2025. Proposed and approved. Cllr C Sherwood signed the hard copy.
 d) Insurance quote from current insurance company. Proposed. All agreed.
 e) The consider quotes for the following projects -

- Access ramp from recreation ground to Newton Lane – 1 quote received. To investigate Whether there are highways or planning issues.
- Play area maintenance – quotes still being sought.

28.21 Planning applications

(a)

Date received	Planning Reference	Address	Description	Status	BSPC Comment(s)
13/08/2025	25/01868/FULLN	1 The Gardens, Cocum Road, Barton Stacey	Remove conservatory, erect two storey side extension with alterations to fenestration	Current	NEUTRAL – With the following comments <ul style="list-style-type: none"> • Construction does not affect access to the Recreation Ground or the Play Area • Safety must be considered for users of the Play Area • All construction materials are stored within the curtilage of the development • Construction vehicles are not parked on the track to the Recreation Ground – permission may be granted by the Parish Council for a limited number of vehicles to park in the emergency vehicle spaces

					adjacent to the Recreation Ground access point at the bottom of the track <ul style="list-style-type: none"> Any building materials deposited on Parish Council land may be treated as fly tipping Any damage to Parish Council land is rectified at the end of the development
22/08/2025	25/01966/CMAN	The A303 Recycling Facility, Drayton Road, Barton Stacey,	Deconstruction and removal of the existing IBA processing plant and construction of an upgraded replacement plant (replant) and for an enhanced IBA recovery facility	Current	NEUTRAL
03/09/2025	25/02067/TPON	Riverside Cottage, Bransbury Lane, Bransbury	T! – Ash Tree - Fell		NEUTRAL

All agreed.

(b) With regard to the Parish Council response to 25/01745/PIPN – application for permission in principle for a minimum of 4 and maximum of 6 dwellings – land North of Newton Lane, Barton Stacey, Hampshire. This is a speculative application. There is a need for housing in the Parish, therefore the Parish Council did not have reasonable ground to object.

28.22 Regulatory items

a) Assertion 10 Compliance – Barton Stacey Parish Council clerks email to be changed to a gov.uk address to comply with latest guidance

28.23 New Councillors

Cllr Oliver advised that this is nearly complete, apart from a short bio from Cllr C Sherwood and a photograph from Cllr A Sherwood.

28.24 Proposed Development of Bullington Lane

No updates.

28.25 Pavillion working party

No updates.

28.26 White Horse Field/parking leaflets

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Cllr Tickner introduced this item.

Cllr Tickner has produced a parking leaflet. He has established that the Parish Council can report repeat offenders and could keep a register of parking infringements. To update the leaflet for the new email address. To publicise the parking leaflet and in the Dever News and the Parish website. To agree who will take responsibility for the placing the leaflets on vehicles parking inconsiderately. White Horse Field – Cllr Tickner to repair the fencing (once MOD permission is granted). To laminate the leaflet and place at the access points. To publicise the parking leaflet and in the Dever News and the Parish website.

To email Dean Howard (MOD) to request he attends the next parish meeting. All agreed.

28.26 Parish Council social media presence etc

The documents backing this proposal had been circulated prior to the meeting Cllr Stuart was thanked for all her work on this agenda item.

Cllr Bennett commented that the Parish Council currently is 2 members short, and there are lots of work for the current councillors to progress. This is not a priority at the moment, whereas the pavilion and planning issues are. If this proposal does go ahead, the Clerk should be involved and one other councillor. Operationally the Parish Council will need to be well versed in local government legislation to ensure good practice at all times. The Social Media Policy will need review and ideally someone involved with the relevant experience. This must be brought to full council.

Cllr Oliver commented that communication was important, but social media was not currently a priority. Social media such as Facebook and Instagram still would exclude a fair proportion of residents. Social media whilst there are positives, has a reputation for negativity. The Parish Council is currently 5 members down, with lots of current projects. To review the HALC guidance on this issue. Cllr Tickner commented that social media for the Parish Council would be one-way and that it would be a huge addition to the Parish Council communication toolbox.

Cllr A Sherwood commented that the intention is not to demotivate the new councillor, but this proposal should be postponed for say 6 months, until the Clerk is more established. Also, additional guidance should be sought.

Cllr C Sherwood was concerned about any negativity that the social media might enable.

It was proposed that this proposal is reviewed again in 6 months. A vote was held. 4 councillors agreed to this proposal. 1 was against.

It was proposed that a dedicated mobile phone is purchased for the Clerk. To bring costs/options to the next meeting. All agreed.

28.27 Parish Matters

(a) Winterbourne clear up – volunteers required for Sunday 16th of November.

(b) Tree Survey – to meet with David Harris. Cllr C Sherwood to contact for dates.

(c) Allotments – to follow up re: untended plot. Final warning if necessary.

(d) History Boards – it has been established that planning permission is not required to erect the boards. Proceed with putting the History Boards in place.

28.28 Clerks report

Nothing to report.

Meeting Closed: 21.40 Next Meeting: Tuesday 21 October 2025

Parish Council Action Plan reviewed

Meeting date		Action	Person responsible	Due by	Date completed	Notes
Jan 2025		Update bank mandate/bank contacts	Cllr C Sherwood	ASAP		
Jan 2025		Promotional biography leaflet to attract new councillors	Cllr D Oliver + all	May 2025 October 2025		Updated draft to be circulated before the October meeting
March 2025		Pavilion – time to seek views residents on next step. Cllr Bennett and Cllr Oliver to draft a new survey	Cllr Bennett/Cllr Oliver	April 2025		Working party or appoint consultant.
April 2025		Works required to wooden railings leading from the recreation ground to Newton Lane	Clerk	May 2025 October 2025		To obtain quotes. Project to replace/redesign for better access. Check whether highways or planning issues.
April 2025		Works required to car park at the allotments.	Clerk	May 2025		To obtain quotes. Project to replace entrance area up to say 1.5-2m
April 2025		Car park opposite village shop. Is it possible to mark out parking bays and hatch out remaining area in order to prevent inconvenient parking	Clerk	May 2025		To re-visit the car park working group findings and take possible changes forward.
April 2025		Dragons teeth at The Green	Clerk/Cllr C Sherwood/Cllr A Sherwood/Cllr D Clarke	May 2025		To obtain quotes.
September 2025		Fibre coverage check	Cllr Tickner			
September 2025		Parking on track to sub-station off Roberts Road	Cllr Tickner			To establish whether MOD land

These minutes are a true representation of the meeting. Signed and Dated _____

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