



BARTON STACEY PARISH COUNCIL

C/o 8 Bramble Drive, Romsey, SO51 7RJ

AGENDA

You are duly summoned to attend the meeting of Barton Stacey Parish Council as details below: -

Time: 7.30pm, Date: Tuesday 16th September. Location: Barton Stacey Village Hall

Sally Lawrence

Clerk to Barton Stacey Parish Council
Wednesday 10th September 2025

Council members: Cllr Donna Oliver, Cllr Cheryl Sherwood, Cllr Derek Tickner, Cllr Alec Sherwood, Cllr Duncan Clark, Cllr Kate Bennett, Cllr Sally Stuart

PUBLIC PARTICIPATION

For ten minutes residents are invited to address the Parish Council, for a maximum time of three minutes, to make comment on items on the agenda or raise matters for consideration at a future meeting.

1. To receive and accept apologies for absences

2. Declaration of Interest

To receive and record declaration of interest on the agenda

3. Minutes of the previous meeting

To approve the minutes of the full council meeting of Tuesday 15 July 2025

To approve the minutes of the extra meeting on Tuesday 5 August 2025

4. Councillor reports

5. The Borough and County Councillor's reports

To receive a written or verbal report from:

(a) Borough Councillor

(b) County Councillor

6. Finance

a) To receive and July/August 2025 monthly report

b) Discuss/agree budget v actual as of 30 August 2025

c) Discuss/agree bank reconciliation to 30 August 2025

d) Insurance renewal 1 October 2025

e) To consider quotes for works –

- Ramp- recreation ground to Newton Lane – 1 quote received
- Play area maintenance

7. Planning

(a)



Date received	Planning Reference	Address	Description	Status
13/08/2025	25/01868/FULLN	1 The Gardens, Cocum Road, Barton Stacey	Remove conservatory, erect two storey side extension with alterations to fenestration	Current
22/08/2025	25/01966/CMAN	The A303 Recycling Facility Drayton Road Barton Stacey	Deconstruction and removal of the existing IBA processing plant and the construction of an upgraded, replacement plant (replant) and for an enhanced IBA recovery facility	Current
03/09/2025	25/02067/TPON	Riverside Cottage Bransbury Lane Bransbury	T1 - Ash Tree - Fell	Current

(b) Response to residents regarding the parish council response to 25/01745/PIPN - application for permission in principle for a minimum of 4 and maximum of 6 dwellings - land North Of Newton Lane, Barton Stacey, Hampshire

8. Regulatory Items

- a) Assertion 10 compliance – Barton Stacey Parish Council e-mail change requirement (note recommendation from audit report)

9. New Councillors

Update on promotional leaflet

10. Proposed development of land on Bullington Lane

Update on progress to date

11. Pavillion working party

Update on progress to date

12. White Horse Field/Parking leaflets

As proposed by Cllr Tickner

13. Parish Council social media presence etc

Discuss/agree proposal from Cllr Stuart

Discuss/agree purchase of dedicated mobile phone for use by the clerk

14. Parish Matters

- a) Winterbourne clear up – Sunday in November
- b) Tree survey
- c) Allotments
- d) Discuss/agree how to proceed with History Boards

15. Clerks report

Date of next meeting: Tuesday 21st October 2025

In accordance with the Public Bodies (Admission to Meetings) Act 1960 it may be necessary that in view of the confidential nature of the business to be transacted it is advised, in the



public interest, that the public and press be temporarily excluded and may be instructed to withdraw

Parish Council Action Plan

Meeting date	Action	Person responsible	Due by	Date completed	Notes
Jan 2025	Update bank mandate/bank contacts	Cllr C Sherwood	ASAP		Work in progress
Jan 2025	Promotional biography leaflet to attract new councillors	Cllr D Oliver + all	May 2025		1 councillor & clerk to update
Feb 2025	History Boards – query as to whether planning permission required	Clerk/Cllr D Oliver	ASAP		Cllr Oliver emailed Sarah Appleton (SA) (TVBC) requesting clarity on whether planning permission is required for the boards. SA confirmed on the 18/02/25 that planning required under advertising consent. Cllr Oliver responded 16/03/2025 requesting for confirmation on this matter, as the boards will not be 'advertising'. No response to date. Cllr Oliver to chase. Cllr Oliver emailed Cllr Drew. Cllr Oliver's liaison with TVBC, the outcome is that planning permission is not required.



Meeting date	Action	Person responsible	Due by	Date Completed	Notes
March 2025	Pavilion – time to seek views residents on next step. Cllr Bennett and Cllr Oliver to draft a new survey	Cllr Bennett/Cllr Oliver	April 2025		Cllrs have met with John Trouw
April 2025	Works required to wooden railings leading from the recreation ground to Newton Lane	Clerk	May 2025		Replace and remodel
April 2025	Works required to car park at the allotments. Quotes to be sought. Possibly just materials and volunteers required	Clerk	May 2025		Confirmed not Middleton Estate Cllr A Sherwood & Cllr Clark to confirm they are obtaining gravel/top soil.
April 2025	Car park opposite village shop. Is it possible to mark out parking bays and hatch out remaining area in order to prevent inconvenient parking	Clerk	June 2025		To review requirements –
April 2025	Dragons teeth at The Green	Clerk/Cllr C Sherwood/Cllr A Sherwood/Cllr D Clarke	May 2025		Quotes to be obtained
May 2025	Play Area – to enquire as to provision of a regular maintenance service	Clerk			Emailed for quotes.